

# PARTISH

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## *Development of part-time and short cycle studies In higher education in Bosnia and Herzegovina*

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

### **Minutes from the 4<sup>th</sup> Steering Committee Meeting**

On line ZOOM meeting

Date: 08<sup>th</sup> November 2022, 11.30h CET

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#### **ATENDEES**

Representatives of partner institutions:

1. University of Novi Sad – Nemanja Berber, Mirko Savić,
2. University of East Sarajevo – Dejan Bokonjić, Nenad Marković
3. University of Mostar – Krešimir Rakić, Luciana Boban
4. University of Tuzla – Vesna Bratovčić, Meldina Kokorović Jukan
5. ACADEMIA DRUZBA ZA STORITVE d.o.o., OE Višja strokovna šola Academia Maribor, Academia – Žan Dapčević
6. Ministry for Scientific and Technological Development, Higher Education and Information Society of Republic of Srpska – Danijela Stjepanović
7. Ministry of Education and Science Tuzla Canton – Malik Ikanović
8. Ministry of Ministry of Science, Higher Education and Youth Sarajevo - Azemina Njuhović
9. Tallinn University – Vladimir Tomberg
10. University of Zenica – Mirza Oruč, Malik Čabaravdić

#### **AGENDA**

1. Presentation of the submitted technical report
2. Presentation of the already achieved results/outcomes/targets from WP1, WP2, WP3, WP4, WP6, WP7, WP8
3. Travel issues and staff cost – budget
4. Equipment purchase - analysis
5. Plans for future tasks inside WP4 and WP5
6. Plans for future meetings – study visits in Riga, Novi Sad, and Montpellier

## REMARKS

1. Presentation of the submitted technical report.
  - Nemanja Berber presented results and financial statement that are submitted with the technical report after first 22 months of the project.

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SC meeting November 8th 2022 ZOOM



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Development of part-time and short cycle studies in  
higher education in Bosnia and Herzegovina  
**PARTISH**  
617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

PROJECT PRESENTATION  
Nemanja Berber  
University of Novi Sad

1



### Project activities and methodology



- WP1 Cross-country analysis of the policies, practices, and legal frameworks for PT and SCHE in European countries (Tallian University )
- WP2 Development of legal frameworks for PT&SCHE (University of East Sarajevo)
- WP3 Strengthening sustainability of PT and SCHE program (University of Sarajevo)
- WP4 Pilot implementation of distance learning PT and SCHE programs (University of Mostar and University of Tuzla)
- WP5 Pilot implementation of F2F PT and SCHE programs (University of Zenica)
- WP6 Dissemination and Exploitation of Results (Latvijas Universitātes Rīgas Medicīnas koledža)
- WP7 Quality assurance and monitoring (Academia)
- WP8 Project Management (University of Novi Sad)

## Events

- 2 study visits (Slovenia 2021 and Estonia 2022)
- 4 Local Committee meetings (2 online and 2 on site in Zenica 2021 and Sarajevo 2022)
- 3 Steering Committee meetings (1 on line, 2 on site in Maribor 2021 and in Tuzla 2022)
  
- Three more study visits to program countries are planned for 2023:
  - in May in Riga (Latvia),
  - in July in Novi Sad (Serbia), and
  - in September in Montpellier (France).

## Travels in future

- East Sarajevo x 2
- Sarajevo
- Tuzla
- Mostar
- Zenica

## Equipment

- The budget for the purchase of equipment was:
  - 53,500 EUR for UES (real cost 53,499.53 EUR);
  - 54,650 EUR for UNMO (real cost 54,649.94 EUR);
  - 55,845 EUR for UNSA (ongoing);
  - 53,500 EUR for UNTZ (real cost 53,499.53 EUR) and
  - 53,500 EUR for UNZE (real cost 53,499.53 EUR).
  
- UNSA started new procedure in June 2022 and it is expected to be finished in November 2022.
  
- Equipment was delivered to UNZE on August 22 2022, to UNMO on August 29 2022, UES on August 15 2022, and to UNTZ on September 05 2022.

## Interim report

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Budget Headings	1. Grant Awarded (in EUR)	2. Budget Spent (in EUR)
1. Staff Costs	343,870.00	68,558.00
2. Travel Costs	75,510.00	16,885.00
3. Costs of Stay	204,960.00	38,040.00
4. Equipment Costs	271,004.00	215,147.76
5. Subcontracting Costs	65,300.00	531.11
6. Exceptional Costs	0.00	0.00
<b>Total Grant requested from the European Union</b>	<b>960,644.00</b>	<b>339,161.87</b>

1st Prefinancing paid (in EUR) 50% of Grant Awarded	480,322.00
70% of 1st Prefinancing (in EUR)	336,225.40
Budget Spent (in EUR)	339,161.87
Unspent budget on 1st Prefinancing (in EUR)	0.00
40% of Grant Awarded (in EUR)	384,257.60

<b>2nd Prefinancing to be paid (in EUR) less unspent budget on 1st Prefinancing (if any)</b>	<b>384,257.60</b>
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## Interim report

University of Most Saraj	Bosnia and Herzegovina	Guest	Programme Countries	0,750.00	2,100.00	5,700.00	-	591.11	-	24,816.11
University of East Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	-	1,300.00	4,300.00	13,400.24	-	-	89,188.38
University of Banja Luka	Bosnia and Herzegovina	Partner	Partner Countries	-	1,870.00	1,840.00	-	-	-	5,300.00
University of Tuzla	Bosnia and Herzegovina	Partner	Partner Countries	0,200.00	1,700.00	4,000.00	13,400.24	-	-	75,899.34
University of Zenica	Bosnia and Herzegovina	Partner	Partner Countries	-	2,000.00	1,000.00	14,340.74	-	-	64,599.34
University of Zvezdara	Bosnia and Herzegovina	Partner	Partner Countries	1,300.00	3,040.00	13,400.24	-	-	-	89,344.34
Ljubljana Univerziteti Rigas Medicinas skolsta	Latvia	Partner	Programme Countries	11,404.00	1,400.00	2,000.00	-	-	-	18,784.00
AKADEMIJA DRUŠBA ZA ISTORIJU d.o.o. - DE VINA	Bosnia	Partner	Programme Countries	8,611.00	700.00	1,000.00	-	-	-	11,601.00
akademija dola Academia Slavica Academia	Estonia	Partner	Programme Countries	8,000.00	520.00	1,000.00	-	-	-	8,514.00
Talca University	France	Partner	Programme Countries	8,000.00	340.00	400.00	-	-	-	8,660.00
University of Maribor	France	Partner	Programme Countries	-	-	-	-	-	-	-
Ministry for scientific and technological development	Bosnia and Herzegovina	Partner	Partner Countries	-	940.00	1,000.00	-	-	-	2,120.00
Ministry for education, science and information society from Republika Srpska	Bosnia and Herzegovina	Partner	Partner Countries	-	-	-	-	-	-	-
Ministry for education, science and youth of Brcko Canton	Bosnia and Herzegovina	Partner	Partner Countries	-	-	-	-	-	-	-
Ministry for education, science, culture and sport of Zenica-Doboj Canton	Bosnia and Herzegovina	Partner	Partner Countries	-	-	-	-	-	-	-
Ministry of education, science, culture and sport of Tuzla Canton	Bosnia and Herzegovina	Partner	Partner Countries	-	180.00	400.00	-	-	-	660.00
Chamber of Economy of the Federation of Bosnia and Herzegovina	Bosnia and Herzegovina	Partner	Partner Countries	-	380.00	340.00	-	-	-	1,200.00
Chamber of Commerce and Industry of the Republic of Bosnia	Bosnia and Herzegovina	Partner	Partner Countries	-	140.00	400.00	-	-	-	680.00
Centre for Information and Recognition of Qualifications in Higher Education	Bosnia and Herzegovina	Partner	Partner Countries	1,820.00	1,170.00	2,100.00	-	-	-	8,714.00

Deliverable No.	Title of the deliverable	Deadline	Status
WP1	WP1 Cross-country analysis of the policies, practices, and legal frameworks for PT and SCHE in European countries	TU	
1.1	Report on PT and SCHE in Europe	14/05/2021	DONE
WP2	WP2 Development of legal frameworks for implementation of PT and SCHE	UES	
2.1	Report with survey results	20/10/2021	DONE
2.2	Reports on round table discussions	22/10/2021	DONE
2.3	Drafted policies	14/06/2022	DONE
2.4	Conference report	14/07/2022	DONE
2.5	Recommended policies	14/07/2022	DONE
2.6	Drafted legal documents for adoption of PT and SCHE	14/07/2022	DONE
2.7	Defined accreditation criteria	14/07/2022	DONE
WP3	WP3 Strengthening sustainability of PT and SCHE based on eLearning technologies and pedagogical approaches	UNSA	
3.1	Specification of needs and requirements for PT and SCHE	14/05/2021	DONE
3.2	Report on the existing eLearning methodologies and technologies	14/07/2021	DONE
3.3	Specification of adopted eLearning technologies and methodologies	14/09/2021	NOT FINISHED
3.4	Developed authoring tool	14/12/2022	NOT FINISHED
3.5	Developed e-learning platform	14/12/2022	NOT FINISHED
WP4	WP4 Pilot implementation of online PT and SCHE programs	UNMO UNTZ	
4.1	Developed curricula and course syllabi	14/01/2022	NOT FINISHED
4.2	Developed eLearning materials	14/12/2022	NOT FINISHED
4.3	Purchased equipment – UNSA?	14/11/2022	DONE
4.4	Operational eLearning portal	14/12/2022	NOT FINISHED
4.5	Report on implemented online PT and SCHE programs	14/09/2023	

PARTISH		Co-funded by the Erasmus+ Programme of the European Union	
<b>WP5</b>	<b>WP5 Pilot implementation of F2F PT&amp;SCHE studies</b>	<b>UNZE</b>	
5.1	Developed curricula and course syllabi	14/12/2022	NOT FINISHED
5.2	Developed teaching and learning material	14/12/2022	NOT FINISHED
5.3	Report on implemented F2F PT&SCHE programs	14/09/2023	
<b>WP6</b>	<b>WP6 Dissemination and exploitation of project activities and results</b>	<b>LURMC</b>	
6.1	Dissemination and exploitation plan	14/05/2021	DONE
6.2	Promotional products	14/08/2021	POSTPONED
6.3	Interim and final dissemination and exploitation report	14/11/2023	
6.4	Final Conference Proceedings	14/01/2023	
<b>WP7</b>	<b>WP7 Quality control and monitoring</b>	<b>ACADEMIA</b>	
7.1	Plan for project quality control	14/04/2021	DONE
7.2	Internal project control and monitoring report	14/12/2023	
7.3	External evaluation report	14/10/2023	
<b>WP8</b>	<b>WP8 Project management</b>	<b>UNS</b>	
8.1	Interim Report (IR)	14/12/2022	DONE
8.2	Final Report (FR)	14/01/2024	

2. Presentation of the already achieved results/outcomes/targets from WP1, WP2, WP3, WP4, WP5, WP6, WP7, WP8.
  - The coordinator has presented the achieved results and deliverable from WP1, WP2, and WP3 (reports from surveys). WP1 and WP2, related to benchmarking and legal documents are finished, with the respect to future 3 study visits in Latvia, Serbia, and France.
  - Nenad Marković UES informed members of consortium that UNSA is finishing public procedure for equipment purchase. This is the final step in this activity.
  - Regarding the development of courses, syllabus and curricula, Mirza Oruč from UNZE Dejan Bokonjić from UES, Krešimir Rakić from UNMO, and Vesna Bratovčić from UNTZ informed about their programs and activities, and the consortium agreed to have these activities finished by the end of December 2022.
  - The coordinator presented achieved deliverables related to Dissemination (project website: <https://partish.lurmk.lv/> ; project Instagram page: <https://www.instagram.com/partish.ba/> and project Facebook page: <https://www.facebook.com/partish.ba/> ); Quality control and Project management. Quality and monitoring plan and Dissemination and Exploitation plan have been delivered and uploaded on g-drive of the project, so as on the official site of the project.
3. Travel issues and staff cost – budget
  - The coordinator expressed a great level of hope that future travels would be able to accomplish, due to the fact that pandemic is still ongoing.
  - The coordinator explained the importance for each of partners to be present at each project meeting, especially during WP4 and WP5 which is related to pilot implementation of SC and PT programs.
4. Equipment purchase - analysis
  - University of Mostar and University of Tuzla are this WP leaders. Purchase of equipment started in March 2022. The purchase procedure was made as joint one, for all 5 universities from BiH. 4 universities successfully purchased equipment during August and September, while Professor Dženana Husremović and Nenad Marković informed the consortium that the public procurement of the equipment in Sarajevo (UNSA) will be finished until the end of November 2022.

5. Plans for future tasks inside WP4 and WP5
  - Universities from BiH agreed that they will work on their course materials and online platforms until the end of the 2022. The implementation of the SC will be made in the third year of the project, in 2023.
  
6. Plans for future meetings
  - The consortium discussed travels for the third year of the project, study visits and locations for steering and local committee meetings.
  - Since the first tranche of the grant have been used for the equipment purchase at Universities in BiH, consortium decided to postpone 3 study visits to UM, LURMK, and UNS to third year of the project.
  - Proposals for travels are:
    - Riga, Latvia (LURMK), May 2023; SC meeting 5
    - Montpellier, France, September 2023; (Accepted to be host via e-mail).
    - Novi Sad, Serbia, June 2023.

The meeting has been closed at 12.15 CET.

Prof. dr Nemanja Berber



Date of approval:

09/11/2022