

PARTISH

Development of part-time and short cycle studies in higher education in Bosnia and Herzegovina

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

Minutes from the 6th Steering Committee Meeting

LOCATION: University of Montpellier, Amphithéâtre PEYTAVIN - POLYTECH Bâtiment
31 Place Eugène Bataillon 34000 Montpellier

Date: July 5th 2023

Contacts: Nemanja Berber, +381 643282660, nemanja.berber@ef.uns.ac.rs

Elodie Ernoult elodie.ernoult@umontpellier.fr

Project e-mail: partish.project@gmail.com

ATENDEES

Representatives of partner institutions:

1. University of Novi Sad - Nemanja Berber
2. University of East Sarajevo - Dejan Bokonjić
3. University of Sarajevo - Dženana Husremović, Lejla Turulja
4. University of Mostar - Krešimir Rakić
5. University of Tuzla - Meldina Kokorović Jukan, Merim Kusumović
6. University of Zenica - Mirza Oruč, Malik Čabaravdić
7. ACADEMIA- Majda Kralj, Bojan Dapčević
8. Riga Medical College - Sanita Puncule, Linda Alondere
9. University of Montpellier - Manon Berbedette, Elodie Ernoult
10. University of Tallinn - Vladimir Tomberg
11. CIP - Dragana Dilber and Dženan Omanović
12. CCIRS - Dragana Kokot
13. PKFBiH - Emir Pašić and Mirsad Jašarspahić
14. Ministry for Scientific and Technological Development, Higher Education and Information Society of Republic of Srpska - Danijela Stjepanović
15. Ministry of Education, Science, Culture, and Sport of Zenica-Doboj Canton - Draženka Subašić
16. Ministry of Science, Higher Education and Youth of the Canton Sarajevo - Azemina Njuhović, Azra Ivazović

AGENDA

DAY 2		
Wednesday, 5 th July 2023, Live session / Montpellier		
Steering Committee meeting		
Amphithéâtre PEYTAVIN - POLYTECH Bâtiment 31 Place Eugène Bataillon 34000 Montpellier		
Time from to	Explanation of activity	Speaker's name and affiliation
14:30-14:45	<i>Registration of participants</i>	
14:45-15:00	Election of new members of the SC of the project	Nemanja Berber, UNS Ministries Universities Chambers of commerce CIP
15:00-15:30	Official information on the request for prolongation for PARTISH for one year And activities regarding partnership agreement	Nemanja Berber, UNS Ministries Universities Chambers of commerce CIP
15:30-15:45	Travel issues and staff cost – budget Reporting for all travel in 2022 and 2023	Nemanja Berber, UNS Ministries Universities Chambers of commerce CIP
15:45-16:15	Plan for the dissemination material – design and purchase <i>Request for subtracting costs budget line</i>	Nemanja Berber, UNS Ministries Universities Chambers of commerce CIP
16:15-16:30	Plans for future tasks inside WP4 and WP5 Plans for future meetings – study visit in Novi Sad, meeting in Mostar and meeting in East Sarajevo	Nemanja Berber, UNS CIP Ministries Universities Chambers of commerce
16:30-16:45	Q&A	
16:45-17:10	<i>Closing of the Meeting</i>	

REMARKS

- Professor Nemanja Berber started with the SC meeting, and the first activity was the election of new members of the SC and LC of the project.
New members of the Steering Committee:
For the Chamber of Economy of the Federation of Bosnia and Herzegovina:
Mr. Mirsad Jašarspahić

New members of the Local Committee:

For the Chamber of Economy of the Federation of Bosnia and Herzegovina:

Mr. Mirsad Jašarspahić

For the University of Sarajevo: Ms. Dženana Husremović

All members of the steering committee voted and members were elected.

2. The second task was the analysis of the request for prolongation for PARTISH. PM explained that the request was submitted on April 25 2023, and that we got affirmative response, so the new deadline for the project end is January 14th 2025. Reasons for prolongation are:
 - From the beginning of the project the government in 3 cantons (Sarajevo, Zenica, and Tuzla) and in the entity (Republika Srpska), including the ministry in charge of higher education, has been changed several times.
 - Another issue that changed the project flow was the Covid-19 pandemic. The first live meeting was organized on September 4th 2021 in Zenica, and then a study visit in Maribor (Academia) in Slovenia in September 21-24 2021.
 - Finally, high inflation that occurred in 2022 made significant issues related to equipment purchase and travel. The team sent official requests for redefining equipment purchase plan to the project office in Brussels regarding the change of some elements of the equipment to make purchase inside the planned budget.
 - A plan for future activities with new proposed dates was presented, too.

WP No	Title of the working package / activity	Current status (April 2023)
1	Cross-country analysis of the policies, practices, and legal frameworks for PT and SCHE in European countries	
1.1	Analysis of policies, practices, and legal frameworks of PT and SCHE in Europe countries	Completed
2	Development of legal frameworks for PT&SCHE	
2.1	Survey on needs of PT and SCHE	Completed
2.2	Round table discussions	Completed
2.3	Drafting policies for PT and SCHE	Completed
2.4	Conference	Completed
2.5	Definition of recommended policies	Completed
2.6	Definition of drafted legal framework for PT and SCHE	Completed/ In progress
2.7	Definition of accreditation criteria for SCHE	In progress
3	Strengthening sustainability of PT and SCHE program	
3.1	Analysis of needs and requirements for online PT & SCHE	Completed
3.2	Analysis of existing e-learning methodologies and technologies for PT & SCHE	Completed
3.3	Development and adoption of suitable e-learning technologies and methodologies	Completed
3.4	Development of authoring tool	In progress
3.5	Development of eLearning platform	In progress
4	Pilot implementation of distance learning PT and SCHE programs	
4.1	Development of curricula and course syllabi	In progress
4.2	Development of eLearning materials	In progress
4.3	Purchase of equipment	Completed

4.4	Set-up eLearning portal	In progress
4.5	Implementation of online programs	Delayed
5	Pilot implementation of F2F PT and SCHE programs	
5.1	Development of curricula and F 2 F course syllabi	Completed/ In progress
5.2	Development of teaching and learning material	In progress
5.3	Implementation of F2F programs	Delayed
6	Dissemination and Exploitation of Results	
6.1	Defining dissemination and exploitation plan	Completed
6.2	Dissemination products	In progress
6.3	Raising awareness about PT and SCHE	In progress
6.4	Preparation of the interim and final dissemination and exploitation report	In progress /Delayed
6.5	Final Conference	Delayed
7	Quality Assurance and Monitoring	
7.1	Defining plan for project quality control	Completed
7.2	Internal project control and monitoring	In progress
7.3	External evaluation	Delayed
8	Project management	
8.1	Overall project management	In progress
8.2	Organization of coordination meetings	In progress
8.3	Local project management	In progress
8.4	Reporting	In progress

PM also presented activities regarding Partnership agreements! Annex of the partnership agreement between UNS and all beneficiaries. UNS as a coordinator of the procijet will send new PA to all beneficiaries to add names and addresses and then to sign, stamp and send it to us at UNS – like previous versions.

Ms. Stojanka Dakić will do the correspondence.

3. Travel issues and staff cost - budget

- The coordinator explained the importance for each of partners to be present at each project meeting, especially during WP4 and WP5 which is related pilot implementation of PT and SCHE in BiH.
- The coordinator gave several responses on questions regarding staff cost and payment of the first tranche for interested partners and presented in detail how to fill ITR.

4. Reporting for all travels in 2022 and 2023.

- The coordinator gave several responses on questions regarding individual travel report and all supporting documents related to travels made in the first 18 months of the project, and presented in detail how to fill ITR. Also, new travels need to be documented and uploaded to g-drive

5. Plan for the dissemination material - design and purchase

- The consortium agreed that UNZE will propose ideas for dissemination and promotional materials and products until new meeting in Mostar in October 2023.

- UNS as project coordinator needs to ask Brussels office for a slight change in the budget for subcontracting, since there are enough resources, but for different purposes, so restructuring of the budget for subcontracting is needed so that all members can purchase promotional materials.
6. Plans for future tasks inside WP4 and WP5
- Universities from BiH agreed that they will work on their course materials and online platforms until the end of the June 2023. The implementation of the SC will be made in the third year of the project, in 2023. Presentation of the final documents would be made during next study visit in Montpellier in July 2023.
7. Plans for future meetings
- The consortium discussed travels for the third year of the project, study visits and locations for steering and local committee meetings.
 - Proposals for travels are:
 - Mostar, BiH, October 2023.
 - Sarajevo-Banja Luka, January - February 2024 - Panel and focus groups with employers.
 - Novi Sad, Serbia, May 2024
 - East Sarajevo, Closing Conference, December 2023.

The meeting has been closed at 17.30h.



Prof. dr Nemanja Berber

Date of approval:
15/07/2023