

PARTISH

Development of part-time and short cycle studies in higher education in Bosnia and Herzegovina

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

Minutes from the tth Steering Committee Meeting

LOCATION: Online via ZOOM

Date: November 30th 2023

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ATENDEES

Representatives of partner institutions:

1. University of Novi Sad - Nemanja Berber
2. University of East Sarajevo - Nenad Marković
3. University of Sarajevo - Dženana Husremović
4. University of Mostar - Krešimir Rakić
5. University of Tuzla -Meldina Kokorović Jukan, Vesna Bratovčić
6. University of Zenica - Mirza Oruč, Malik Čabaravdić
7. Riga Medical College - Sanita Puncule
8. University of Montpellier - Manon Berbedette
9. University of Tallinn - Vladimir Tomberg
10. PKFBiH - Emir Pašić
11. Ministry for Scientific and Technological Development, Higher Education and Information
Society of Republic of Srpska -Danijela Stjepanović
12. Ministry of Education, Science, Culture, and Sport of Tuzla Canton - Alisa Memić

AGENDA

Steering Committee meeting Online meeting via ZOOM		
Time from to	Explanation of activity	Speaker's name and affiliation
12.45-13.00	Analysis of the remaining budget for Partish project per each partner – STAFF, TRAVEL and SUBCONTRACTING costs Plans for the future travels – NS study visit and additional travels to EU countries and local places, closing conference at UES	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
13.00-13.10	Payment of staff cost for universities, CIP, and Chambers – JD and TS ASAP on g-drive	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
13.10-13.25	Analysis of documentation regarding WP4 and WP5 as follows, in English and national languages: WP4 WP4 Pilot implementation of online PT and SCHE programs 4.1 Developed curricula and course syllabi 4.2 Developed eLearning materials 4.4 Operational eLearning portal WP5 WP5 Pilot implementation of F2F PT&SCHE studies 5.1 Developed curricula and course syllabi 5.2 Developed teaching and learning material	Nemanja Berber UNS Universities
13.25-13.35	Plan for the dissemination material – design and purchase in 2024	Nemanja Berber UNS Universities
13.40-13.45	Plan for project evaluation in 2024	Nemanja Berber UNS Žan Dapčević ACADEMIA Vladimir Tomberg TU
13.45-14.00	Q&A	
14.00	Closing of the meeting	

REMARKS

- Professor Nemanja Berber started with the SC meeting, and the first activity was the analysis of the remaining budget for Partish project per each partner - STAFF, TRAVEL and SUBCONTRACTING costs and plans for the future travels - NS study visit and additional travels to EU countries and local places, closing conference at UES.
 - Project coordinator asked that all partners prepare short financial analysis of the remaining budget to make plan for future travels.
 - Novi Sad visit is planned for May or June 2024.
 - Final conference is planned for November-December 2024.

2. The second task was the payment of staff cost for universities, CIP, and Chambers
 - JD and TS ASAP on g-drive: PC asked all partner to timely upload all the documents on g-drive for the purpose of financial audit at the end of the project.
3. Analysis of documentation regarding WP4 and WP5 as follows, in English and national languages:
 - WP4 WP4 Pilot implementation of online PT and SCHE programs
 - 4.1 Developed curricula and course syllabi
 - 4.2 Developed eLearning materials
 - 4.4 Operational eLearning portal
 - WP5 WP5 Pilot implementation of F2F PT&SCHE studies
 - 5.1 Developed curricula and course syllabi
 - 5.2 Developed teaching and learning material

Partner universities were asked to finish with the materials until January 2024 so that the pilots can start from February until October 2024.

4. Plan for the dissemination material - design and purchase in 2024
 - The coordinator explained the project officer for PARTISH agreed on changed budget (less than 10%) and that universities can make purchase of dissemination material in 2024.
5. Plan for project evaluation in 2024
 - The coordinator discussed this issue with TU as accountable partner for evaluation of the project. The budget and approach is agreed among UNS, TU, and Academia.

The meeting has been closed at 14.00h.



Prof. dr Nemanja Berber

Date of approval:
04/12/2023