

PARTISH

Development of part-time and short cycle studies in higher education in Bosnia and Herzegovina

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

Minutes from the 8th Steering Committee Meeting

LOCATION: University of Novi Sad, Dr Zorana Đinđića 1, 21000 Novi Sad, Room I-16

Date: June 20th 2024, 12.30-14.30h

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ATENDEES

Representatives of partner institutions:

1. University of Novi Sad - Nemanja Berber
2. University of East Sarajevo - Ognjenka Janjić - Pavlović, Vedrana Drakul
3. University of Sarajevo - Dženana Husremović
4. University of Mostar - Ivan Bevanda
5. University of Tuzla - Meldina Kokorović Jukan
6. University of Zenica - Mirza Oruč, Malik Čabaravdić
7. ACADEMIA- Majda Kralj, Bojan Dapčević
8. Riga Medical College - Sanita Puncule
9. University of Montpellier - Manon Berbedette, Elodie Ernoult
10. University of Tallinn - Mart Laanpere
11. CIP - Dragana Dilber and Dženan Omanović
12. CCIRS - Gordana Višekruna, Aleksandra Mihajlović
13. PKFBiH - Emir Pašić
14. Ministry for Scientific and Technological Development, Higher Education and Information
Society of Republic of Srpska - Danijela Stjepanović, Jovana Jović, Mladen Vukolić
15. Ministry of Education, Science, Culture, and Sport of Zenica-Doboj Canton - Arnel
Kalušić, Alma Suljičić

AGENDA

Steering Committee meeting Online meeting via ZOOM		
Time from to	Explanation of activity	Speaker's name and affiliation
12.30-13.00	Analysis of the remaining budget for Partish project per each partner - STAFF, TRAVEL and SUBCONTRACTING costs Plans for the future travels - additional travels to EU countries and local places (realization of the additional mentoring session for partner country members), closing conference!	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
13.00-13.15	Payment of staff cost for universities, CIP, and Chambers and docs for travel cost in 2023 JD and TS ASAP on g-drive + ITR and supporting documents on g-drive	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
13.15-13.45	Analysis of documentation regarding WP3, WP4 and WP5 as follows, in English and national languages: WP3 Strengthening sustainability of PT and SCHE program 3.4. Developed authoring tool WP4 WP4 Pilot implementation of online PT and SCHE programs	Nemanja Berber UNS Universities
	4.1 Developed curricula and course syllabi 4.2 Developed eLearning materials 4.4 Operational eLearning portal WP5 WP5 Pilot implementation of F2F PT&SCHE studies 5.1 Developed curricula and course syllabi 5.2 Developed teaching and learning material	
13.45-14.00	Plan for project evaluation in 2024 - Call in august	Nemanja Berber UNS Žan Dapčević ACADEMIA Vladimir Tomberg TU
14.00-14.10	Final Quality Report - plan	Nemanja Berber UNS Žan Dapčević ACADEMIA
14.10-14.20	Final Dissemination Report and Final Proceedings- plan	Nemanja Berber UNS Sanita Puncule LURMK
14.20-14.30	Q&A	
14.30	Closing of the meeting	

REMARKS

1. Professor Nemanja Berber started with the SC meeting, and the first activity was the analysis of the activities and remaining budget for Partish project per each partner - STAFF, TRAVEL and SUBCONTRACTING costs and plans for the future travels - additional travels to EU countries and local places (realization of the additional mentoring session for partner country members), closing conference:

PARTISH		1. Ongoing activities		Co-funded by the Erasmus+ Programme of the European Union	
Deliverable No.	Title of the deliverable	Deadline	Status		
WP1	WP1 Cross-country analysis of the policies, practices, and legal frameworks for PT and SCHE in European countries	TU			
1.1	Report on PT and SCHE in Europe	14/05/2021	DONE		
WP2	WP2 Development of legal frameworks for implementation of PT and SCHE	UES			
2.1	Report with survey results	20/10/2021	DONE		
2.2	Reports on round table discussions	22/10/2021	DONE		
2.3	Drafted policies	14/06/2022	DONE		
2.4	Conference report	14/07/2022	DONE		
2.5	Recommended policies	14/07/2022	DONE		
2.6	Drafted legal documents for adoption of PT and SCHE	14/07/2022	DONE		
2.7	Defined accreditation criteria	14/07/2022	DONE		
WP3	WP3 Strengthening sustainability of PT and SCHE based on eLearning technologies and pedagogical approaches	UNSA			
3.1	Specification of needs and requirements for PT and SCHE	14/05/2021	DONE		
3.2	Report on the existing eLearning methodologies and technologies	14/07/2021	DONE		
3.3	Specification of adopted eLearning technologies and methodologies	14/11/2022	DONE		
3.4	Developed authoring tool	14/12/2022	Ongoing		
3.5	Developed e-learning platform	14/12/2022	DONE		
WP4	WP4 Pilot implementation of online PT and SCHE programs	UNMO UNTZ			
4.1	Developed curricula and course syllabi	14/01/2023	Ongoing		
4.2	Developed eLearning materials	14/12/2023	Ongoing		
4.3	Purchased equipment--	14/11/2022	DONE		
4.4	Operational eLearning portal	14/12/2023	DONE		
4.5	Report on implemented online PT and SCHE programs	14/09/2023	Ongoing		

PARTISH		1. Ongoing activities		Co-funded by the Erasmus+ Programme of the European Union	
WP5	WP5 Pilot implementation of F2F PT&SCHE studies	UNZE			
5.1	Developed curricula and course syllabi	14/12/2023	Ongoing		
5.2	Developed teaching and learning material	14/12/2023	Ongoing		
5.3	Report on implemented F2F PT&SCHE programs	14/09/2024	Ongoing		
WP6	WP6 Dissemination and exploitation of project activities and results	LURMC			
6.1	Dissemination and exploitation plan	14/05/2021	DONE		
6.2	Promotional products	14/03/2024	DONE at UNZE, UES, UNS		
6.3	Interim and final dissemination and exploitation report	14/11/2024			
6.4	Final Conference Proceedings	14/01/2025	Agreement needed		
WP7	WP7 Quality control and monitoring	ACADEMIA			
7.1	Plan for project quality control	14/04/2021	DONE		
7.2	Internal project control and monitoring report	14/12/2024			
7.3	External evaluation report	14/10/2024			
WP8	WP8 Project management	UNS			
8.1	Interim Report (IR)	03/11/2022	DONE		
8.2	Final Report (FR)	14/01/2025			

Coordinator explained that the remaining budget is very high and there is a need to report all costs that are made in 2022 and 2023 and 2024 to make reliable budget estimations until the end of the project.



DISTRIBUTION OF THE GRANT BY ORGANISATION (in EUR)											
Partner N°	Name of Partner	Country	Role Code	Programme Country / Partner Country	1. Staff Costs	2. Travel Costs	3. Costs of Stay	4. Equipment Costs	5. Subcontracting Costs	6. Exceptional Costs	Total (in EUR)
P1	University of Novi Sad	Serbia	Coord	Programme Countries	22,515.00	4,075.00	8,520.00	-	531.11	-	35,641.11
P2	University of East Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	-	2,725.00	6,720.00	53,499.34	-	-	62,944.34
P3	University of Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	10,369.00	1,510.00	3,840.00	55,729.08	-	-	71,448.08
P4	University of Tuzla	Bosnia and Herzegovina	Partner	Partner Countries	13,205.00	2,315.00	5,280.00	53,499.34	-	-	74,299.34
P5	University of Mostar	Bosnia and Herzegovina	Partner	Partner Countries	-	2,050.00	3,950.00	54,649.74	-	-	60,659.74
P6	University of Zenica	Bosnia and Herzegovina	Partner	Partner Countries	-	1,905.00	3,840.00	53,499.34	-	-	59,244.34
P7	Latvijas Universitātes Rīgas Medicīnas koledža	Latvia	Partner	Programme Countries	11,454.00	1,460.00	2,880.00	-	-	-	15,794.00
P8	ACADEMIA DRUŽBA ZA STORITVE d.o.o., OE Višja strokovna šola Academia Maribor, Academia	Slovenia	Partner	Programme Countries	9,611.00	720.00	1,320.00	-	-	-	11,651.00
P9	Tallinn University	Estonia	Partner	Programme Countries	8,009.00	825.00	1,080.00	-	-	-	9,914.00
P10	University of Montpellier	France	Partner	Programme Countries	13,402.00	360.00	480.00	-	-	-	14,242.00
P11	Ministry for scientific and technological development, higher education and information society from Republika Srpska	Bosnia and Herzegovina	Partner	Partner Countries	-	2,115.00	4,320.00	-	-	-	6,435.00
P12	Ministry for education, science and youth of Sarajevo canton	Bosnia and Herzegovina	Partner	Partner Countries	-	1,100.00	1,920.00	-	-	-	3,020.00
P13	Ministry for education, science, culture and sport of Zenica-Doboj canton	Bosnia and Herzegovina	Partner	Partner Countries	-	-	-	-	-	-	-
P14	Ministry of education, science, culture and sport of the Tuzla canton	Bosnia and Herzegovina	Partner	Partner Countries	-	180.00	480.00	-	-	-	660.00
P15	Chamber of Economy of the Federation of Bosnia and Herzegovina	Bosnia and Herzegovina	Partner	Partner Countries	-	910.00	1,800.00	-	-	-	2,710.00
P16	Chamber of Commerce and Industry of the Republic of Srpska	Bosnia and Herzegovina	Partner	Partner Countries	-	730.00	1,440.00	-	-	-	2,170.00
P17	Centre for Information and Recognition of Qualifications in Higher Education	Bosnia and Herzegovina	Partner	Partner Countries	6,092.00	1,740.00	4,200.00	-	-	-	12,032.00

2. Budget expenditure per member

Partner	Planned budget	Reported	Percentage of budget realization
UNS	104,930.00	35,641.11	33.97%
UES	117,445.00	62,944.34	53.59%
UNSA	119,564.00	71,448.08	59.76%
UNTZ	117,825.00	74,299.34	63.06%
UNMO	119,880.00	60,659.74	50.60%
UNZE	117,590.00	59,244.34	50.38%
LURMK	46,958.00	15,794.00	33.63%
ACADEMIA	47,310.00	11,651.00	24.63%
TU	43,910.00	9,914.00	22.58%
UM	51,046.00	14,242.00	27.90%
MNV	6,630.00	6,435.00	97.06%
MONKS	5,170.00	3,020.00	58.41%
MONKSZDK	5,330.00	0.00	0.00%
MONTK	4,830.00	660.00	13.66%
PKFBH	16,542.00	2,710.00	16.38%
CCIRS	19,142.00	2,170.00	11.34%
CIP	16,542.00	12,032.00	72.74%

Income: EUR 864,579.60

Reported: EUR 442,864.95

Balance: EUR 421,714.65



- The coordinator explained the importance for each of partners to be present at each project meeting, especially during WP4 and WP5 which is related pilot implementation of PT and SCHE in BiH.
- The coordinator gave several responses on questions regarding staff cost and payment of the first tranche for interested partners and presented in detail how to fill ITR.

Plans for future meetings

- The consortium discussed travels for the final year of the project, study visits and locations for steering and local committee meetings.
- Proposals for travels are:
 - Sarajevo/East Sarajevo/Zenica/Mostar/Tuzla, Closing Conference, first half of December 2024 - still to decide the exact location.

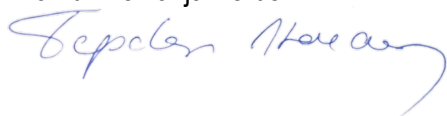
2. Reporting for all travels in 2022 and 2023.

- The coordinator gave several responses on questions regarding individual travel report and all supporting documents related to travels made in the first 18 months of the project, and presented in detail how to fill ITR. Also, new travels need to be documented and uploaded to g-drive.

3. Plan for the dissemination material - design and purchase
 - UNS, UNSA, UNZE, and UES prepared and got dissemination materials.
 - UNTZ and UNMO to make in following months.
4. Plans for future tasks inside WP4 and WP5
 - Universities from Bosnia and Herzegovina presented the efforts made to introduce short cycles and study programs of short cycles that were developed during the PARTISH project.
 - The University of Sarajevo presented the process of their pilot implementation of 4 Short cycles practical studies that lasts 2 years, with 120 ECTS, (based and closer to Slovenian model).
 - The University of East Sarajevo presented their two programs in medicine and stomatology area, which lasts 2 semesters with 60 ECTS (based and closer to Serbian model).
 - The University of Zenica noted that they finished pilots in 2023, and that they already have new inquiries from labour market for new programs.
 - The University of Mostar presented their 3 SC courses and noted that the legal framework and rulebook will be finished in July 2024, and that SCs will start in September.
 - The University of Tuzla pointed that they are starting with pilots after summer break.
5. Internal quality and monitoring:
 - ACADEMIA and TLU decided to make external evaluation in late August/early September 2024.
6. Dissemination:
 - LURMK and UNS will work on the final dissemination plan and propositions for final proceedings.

The meeting has been closed at 14.30h.

Prof. dr Nemanja Berber



Date of approval:
24/0/2024