

PARTISH

Development of part-time and short cycle studies in higher education in Bosnia and Herzegovina

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

Minutes from the 5th Local Committee Meeting

LOCATION: ONLINE ZOOM

<https://us04web.zoom.us/j/71442016412?pwd=21KSaPbvRHakxq1lqcOf2FvI3tl0ol.1>

Meeting ID: 714 4201 6412

Passcode: partish

Date: August 27th 2024, 09.00-10.30h

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ATENDEES

Representatives of partner institutions:

1. University of Novi Sad - Nemanja Berber
2. University of East Sarajevo - Dejan Bokonjić, Nenad Marković
3. University of Sarajevo - Dženana Husremović
4. University of Tuzla - Meldina Kokorović Jukan, Vesna Bratovčić
5. University of Zenica - Mirza Oruč, Malik Čabaravdić
6. CIP - Mirta Mandić Martinović
7. Ministry for Scientific and Technological Development, Higher Education and Information
Society of Republic of Srpska - Danijela Stjepanović
8. Ministry of Education, Science, Culture, and Sport of Tuzla Canton - Alisa Memić
9. Ministry for Education, Science and Youth of Canton Sarajevo - Azemina Njuhović

AGENDA

Steering Committee meeting Online meeting via ZOOM		
Time from to	Explanation of activity	Speaker's name and affiliation
09.00-09.20	Plans for the final conference –decision about the location and exact date for closing conference	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
09.20-09.30	Analysis of the remaining budget for Partish project per each partner – STAFF, TRAVEL and SUBCONTRACTING costs Payment of staff cost for universities, CIP, and Chambers and docs for travel cost in 2023-2024 JD and TS ASAP on g-drive + ITR and supporting documents on g-drive	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
09.30-10.00	Analysis of documentation regarding WP4 and WP5 as follows, in English and national languages: WP4 WP4 Pilot implementation of online PT and SCHE programs 4.1 Developed curricula and course syllabi 4.2 Developed eLearning materials 4.4 Operational eLearning portal WP5 WP5 Pilot implementation of F2F PT&SCHE studies 5.1 Developed curricula and course syllabi 5.2 Developed teaching and learning material + Reports from pilots	Nemanja Berber UNS Universities
10.00-10.15	Q&A	
10.15-10.30	Closing of the meeting	

REMARKS

- Professor Nemanja Berber started the LC meeting, and the first activity was the plan for the future travels - closing conference. The LC agreed on the location and dates:
 - Closing final conference of the Partish project will be organized at the University of Sarajevo, in the city of Sarajevo, on December 12th and 13th 2024.
 - Based on the plan for the conference, Nemanja Berber noted that he will start with the preparations for the conference with dissemination manager, Sanita Punctule from LURMK.
- The second activity was the analysis of the remaining budget.
Coordinator explained that the remaining budget is very high and there is a need to report all costs that are made in 2022 and 2023 and 2024 to make reliable budget estimations until the end of the project.

DISTRIBUTION OF THE GRANT BY ORGANISATION (in EUR)											
Partner N°	Name of Partner	Country	Role Code	Programme Country / Partner Country	1. Staff Costs	2. Travel Costs	3. Costs of Stay	4. Equipment Costs	5. Subcontracting Costs	6. Exceptional Costs	Total (in EUR)
P1	University of Novi Sad	Serbia	Coord	Programme Countries	22,515.00	4,075.00	8,520.00	-	531.11	-	35,641.11
P2	University of East Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	-	2,725.00	6,720.00	53,499.34	-	-	62,944.34
P3	University of Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	10,369.00	1,510.00	3,840.00	55,729.08	-	-	71,448.08
P4	University of Tuzla	Bosnia and Herzegovina	Partner	Partner Countries	13,205.00	2,315.00	5,280.00	53,499.34	-	-	74,299.34
P5	University of Mostar	Bosnia and Herzegovina	Partner	Partner Countries	-	2,050.00	3,960.00	54,649.74	-	-	60,659.74
P6	University of Zenica	Bosnia and Herzegovina	Partner	Partner Countries	-	1,905.00	3,840.00	53,499.34	-	-	59,244.34
P7	Latvijas Universitātes Rīgas Medicīnas koledža	Latvia	Partner	Programme Countries	11,454.00	1,460.00	2,880.00	-	-	-	15,794.00
P8	ACADEMIA DRUŽBA ZA STORITVE d.o.o., OE Viša strokovna šola Academia Maribor, Academia	Slovenia	Partner	Programme Countries	9,611.00	720.00	1,320.00	-	-	-	11,651.00
P9	Tallinn University	Estonia	Partner	Programme Countries	8,009.00	825.00	1,080.00	-	-	-	9,914.00
P10	University of Montpellier	France	Partner	Programme Countries	13,402.00	360.00	480.00	-	-	-	14,242.00
P11	Ministry for scientific and technological development, higher education and information society from Republika Srpska	Bosnia and Herzegovina	Partner	Partner Countries	-	2,115.00	4,320.00	-	-	-	6,435.00
P12	Ministry for education, science and youth of Sarajevo canton	Bosnia and Herzegovina	Partner	Partner Countries	-	1,100.00	1,920.00	-	-	-	3,020.00
P13	Ministry for education, science, culture and sport of Zenica-Doboj canton	Bosnia and Herzegovina	Partner	Partner Countries	-	-	-	-	-	-	-
P14	Ministry for education, science, culture and sport of the Tuzla canton	Bosnia and Herzegovina	Partner	Partner Countries	-	180.00	480.00	-	-	-	660.00
P15	Chamber of Economy of the Federation of Bosnia and Herzegovina	Bosnia and Herzegovina	Partner	Partner Countries	-	910.00	1,800.00	-	-	-	2,710.00
P16	Chamber of Commerce and Industry of the Republic of Srpska	Bosnia and Herzegovina	Partner	Partner Countries	-	730.00	1,440.00	-	-	-	2,170.00
P17	Centre for Information and Recognition of Qualifications in Higher Education	Bosnia and Herzegovina	Partner	Partner Countries	6,092.00	1,740.00	4,200.00	-	-	-	12,032.00

2. Budget expenditure per member

Partner	Planned budget	Reported	Percentage of budget realization
UNS	104,930.00	35,641.11	33.97%
UES	117,445.00	62,944.34	53.59%
UNSA	119,564.00	71,448.08	59.76%
UNTZ	117,825.00	74,299.34	63.06%
UNMO	119,880.00	60,659.74	50.60%
UNZE	117,590.00	59,244.34	50.38%
LURMK	46,958.00	15,794.00	33.63%
ACADEMIA	47,310.00	11,651.00	24.63%
TU	43,910.00	9,914.00	22.58%
UM	51,046.00	14,242.00	27.90%
MNV	6,630.00	6,435.00	97.06%
MONKS	5,170.00	3,020.00	58.41%
MONKSZDK	5,330.00	0.00	0.00%
MONTK	4,830.00	660.00	13.66%
PKFBH	16,542.00	2,710.00	16.38%
CCIRS	19,142.00	2,170.00	11.34%
CIP	16,542.00	12,032.00	72.74%

Income: EUR 864.579.60
Reported: EUR 442,864.95

Balance: EUR 421,714.65



- The coordinator explained the importance for each of partners to be present at each project meeting, especially during WP4 and WP5 which is related pilot implementation of PT and SCHE in BiH.

3. Reporting for all travels in 202, 2023 and 2024.
 - The coordinator gave several responses on questions regarding individual travel report and all supporting documents related to travels made in the project. Also, new travels need to be documented and uploaded to g-drive.
4. Project coordinator noted that UNS started with the external audit procedure, and that all documentation need to be added on g-drive of the project until the end of September.

The meeting has been closed at 10.30h.

Prof. dr Nemanja Berber

Date of approval:
28/08/2024



