

PARTISH

Development of part-time and short cycle studies in higher education in Bosnia and Herzegovina

Project number 617421-EPP-1-2020-1-RS-EPPKA2-CBHE-SP

Minutes from the 10th Steering Committee Meeting

LOCATION: University of Sarajevo, Obala Kulina Bana 7/III, Sarajevo, Bosnia and Herzegovina

Date: December 13th 2024, starting at 10.00 AM CET

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ATENDEES

Representatives of partner institutions:

1. University of Novi Sad - Nemanja Berber, Maja Strugar Jelača
2. University of Sarajevo - Dženana Husremović, Merisa Kurtanović
3. University of East Sarajevo - Nenad Marković, Ognjenka Janjić Pavlović
4. University of Tuzla - Vesna Bratovčić
5. University of Zenica - Malik Čabaravdić, Mirza Oruč
6. Riga Medical College - Sanita Puncule
7. Academia - Majda Kralj, Bojan Dapčević
8. PKFBiH - Emir Pašić
9. CCIRS - Olivera Radić, Dragana Kokot
10. Ministry for Scientific and Technological Development, Higher Education and Information
Society of Republic of Srpska -Danijela Stjepanović
11. CIP - Dragana Dilber, Dženan Omanović
12. Ministarz from ZD canton - Alma Suljičić

AGENDA

Steering Committee meeting Rectorate of the University of Sarajevo		
Time from to	Explanation of activity	Speaker's name and affiliation
10.00-10.10	Financial Audit Payment of staff cost for universities, CIP, and Chambers and docs for travel cost in 2023-2024 JD and TS ASAP on g-drive + ITR and supporting documents on g-drive	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
10.10-10.30	Analysis of documentation regarding WP4 and WP5 as follows, in English and national languages: WP4 WP4 Pilot implementation of online PT and SCHE programs 4.2 Developed eLearning materials 5.2 Developed teaching and learning material	Nemanja Berber UNS Universities
10.30-11.00	Analysis of Deliverables and Indicators	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
11.00-11.15	SUSTAINABILITY of the project – Memorandum of understanding to be signed XX/per university	Nemanja Berber UNS Universities Ministries CIP Chambers of Commerce
11.15-11.25	External project evaluation in 2024 – report	Nemanja Berber UNS Žan Dapčević ACADEMIA Vladimir Tomberg TU
11.25-11.30	Final Quality Report	Nemanja Berber UNS Žan Dapčević ACADEMIA
11.30-12.00	Q&A	
12.00	Closing of the meeting	

REMARKS

- Professor Nemanja Berber started with the SC meeting, and the first activity was the analysis of the remaining budget for Partish project per each partner - STAFF, TRAVEL and SUBCONTRACTING costs and plans for the future travels - NS study visit and additional travels to EU countries and local places, closing conference at UES.
– Project coordinator asked that all partners prepare short financial analysis of

- the remaining budget to make plan for future travels.
- First part of the financial audit passed well - all cost that were investigated are approved by the external auditors.
 - The second round of the financial audit will start on February 2025. All partners are obliged to send the data and forms to Leader of the project until January 31st 2025 by 17.00 h CET.
2. The consortium agreed to prepare MOUS as a part of the SUSTAINABILITY of the project - Memorandum of understanding to be signed 3 companies/per university
 3. The third task was the payment of staff cost for universities, CIP, and Chambers
 - JD and TS ASAP on g-drive: PC asked all partner to timely upload all the documents on g-drive for the purpose of financial audit at the end of the project.
 4. Analysis of documentation regarding WP4 and WP5 as follows, in English and national languages:
 - WP4 WP4 Pilot implementation of online PT and SCHE programs
 - 4.2 Developed eLearning materials
 - WP5 WP5 Pilot implementation of F2F PT&SCHE studies
 - 5.2 Developed teaching and learning material
- Partner universities were asked to finish with the materials until January 10th 2025 so that the preparation of the final report can be done on time.
5. Analysis of Deliverables and Indicators - the coordinator presented published deliverables and those that are needed to be published until the end of the project.
 6. Plan for the dissemination material – design and purchase in 2024, **E-brochure and Final conference proceedings**
 - Coordinator stated that the e-brochure is prepared, while the Final Proceedings will be done until the Final conference. Joint efforts from all partners.
 - Final Proceedings is printed in Serbia and it will be transferred to all beneficiaries until the end of the project.
 7. Plan for project evaluation in 2024
 - The coordinator discussed this issue with TU as accountable partner for evaluation of the project. The budget and approach is agreed among UNS, TU, and Academia.
 - Academia performed the process and the evaluation was done in September and October 2024.
 - The reports are presented on gdrive of the project.
 8. Final quality report would be done jointl by Academia, as a leader of WP7 and UNS, leader of the project. All beneficiaries are included in the development of the document.

The meeting has been closed at 12.00h.



Prof. dr Nemanja Berber

Date of approval:
20/12/2024